

2010

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American Road & Transportation Builders Association



**ARTBA/CNA**

# **Contractor Safety Awards**

*A program to honor efforts to reduce roadway work zone construction accidents, injuries and fatalities*

**Application Deadline:  
August 27, 2010**



## Program Overview

The American Road & Transportation Builders Association – Transportation Development Foundation (ARTBA-TDF) and CNA introduced the ARTBA/CNA Contractor Safety Award in 2007. The award was developed because of a shared belief that preservation of the health and safety of our industry employees is our highest value.

This award recognizes those that have made outstanding accomplishments with safety efforts and publicizes their success to inspire others to follow. The program is open to ARTBA members in the Contractors and Materials & Services Divisions engaged in the construction of roads, bridges, ports, tunnels and transit projects, and contractors insured through the ARTBA/CNA insurance program.

**Application deadline is August 27, 2010.**

ARTBA-TDF and CNA understand the effort required by all levels of company management and employees to achieve and maintain a high level of safety performance. Those companies that consistently sustain excellent safety records have a story to tell that may help other contractors improve their programs.

The ARTBA/CNA Awards will be presented in conjunction with the ARTBA National Convention on October 4, 2010, in New York, NY.



## Criteria

The program is open to contractors engaged in the construction of roads, bridges, ports, tunnels and transit operations. To ensure fair and even comparisons in judging, awards are categorized by number of employee hours worked during the previous year.

While traditional safety award programs are judged strictly on the OSHA/MSHA recordable rate as reported in the company's OSHA 300 log and MSHA reports, the ARTBA/CNA program also considers additional elements as demonstrated in the company's safety policy and program.

To qualify for entry into the ARTBA/CNA Safety Awards program, your company's OSHA Recordable Rate must be lower than the most recently published industry average, compiled by the Bureau of Labor Statistics' (BLS) for the North American Industry Classification System (NAICS) code 2373—highway construction and bridge building. As such the benchmark for the 2010 award is an OSHA Recordable Rate below 5.3, based on the most recent BLS published average.

To calculate your Recordable Rate, take your company's number of OSHA recordable incidents, multiply by 200,000 (the mathematical constant used to represent 100 people working an average employee year); then divide that number by the total employee hours worked.  $(\text{Number of OSHA Recordable cases}) \times 200,000, \text{ divided by } (\text{number of employee hours worked}) = \text{OSHA Recordable Rate}$

*Note: This program does not replace the Roadway Work Zone Safety Awareness Awards, which recognize awareness and training campaigns to promote work zone safety outreach.*



## Categories

There are three categories for the ARTBA/CNA Safety Awards as follows based on hours worked by all company employees:

1. 1,000,001 or more employee hours
2. 500,001 – 1,000,000 employee hours
3. 500,000 or less employee hours

The top two companies in each category with the lowest Recordable rate will advance to the final judging stage. All companies with frequency rates below the industry average and no lost time cases for the previous 24 months will receive a certificate of special achievement.

For companies with divisions that operate semi-autonomously from the corporate parent, an application may be submitted by the division. For example, a corporate organization may own companies that operate under separate names or as partnerships with another organization. Such operations may apply independent of the parent organization.



## Notification

Top entrants will be notified of their advancement to the final award competition on or before September 9, 2010. Each top entrant will be invited to make a presentation to ARTBA's Safety and Insurance Committee to review and explain their company safety program. Details regarding the presentation will be provided at the time of notification.

The Committee will review the presentations and make the final award at a special luncheon ceremony during the ARTBA National Convention on October 4, 2010, in New York, NY.



## Judging Criteria

The criteria for the ARTBA/CNA Contractor Safety Awards are developed and reviewed regularly by ARTBA staff and select members of the ARTBA Safety and Insurance Committee. ARTBA-TDF anticipates additional criteria will be added and updated in future years.

The final award recipients will be determined based upon their presentations to the Safety and Insurance Committee in New York. The committee will look for sound safety program elements, including:

- ◆ Management commitment
- ◆ Employee participation
- ◆ Incident investigation
- ◆ Audit procedures
- ◆ Safety planning
- ◆ Management review/implementation
- ◆ Risk assessment

### Judging Procedure

No member of the Safety and Insurance Committee, who are judging the applications, may have an interest or bias related to the submissions. If a judge should have such an interest, that judge will be excused from reviewing the applicable entry(ies) and an alternate will be appointed. Additional industry related personnel may be utilized as judges at

the direction of ARTBA and CNA management staff. Award recipients will be chosen in the judges' sole discretion and mere qualification for entry does not guarantee receipt of any award.



## Publicity

ARTBA and CNA will make significant and substantial efforts to promote and publicize the Safety Award winners. In addition to posting all winners online, recipients of an award will be honored at a special awards luncheon during the ARTBA Annual Convention in New York. The awards ceremony will be appropriate to explain the significance of the applicants' achievements and obtain maximum public relations visibility for the winners of the awards. Winners of the awards will be promoted in ARTBA and National Work Zone Safety Information Clearinghouse publications and Web sites.

ARTBA views the awards as an important way to promote worker safety across the country and will make substantial efforts to assure that the achievements recognized by this awards program receive maximum publicity.

ARTBA will issue press releases announcing the winners from each of the categories.

ARTBA-TDF anticipates that individuals and organizations recognized by the ARTBA/CNA Safety Awards program will benefit substantially from the publicity the award bestows.



## Disqualification

Nominees with a jobsite fatality, resulting in a citation, within the previous 24 months should not apply.

Any nominee who experiences a workplace fatality after completing the application, but prior to final judging, must contact ARTBA and report the incident. Understandably, fatalities resulting in a citation will disqualify the nominee company.



## Entry Materials

Each application must include: (Six copies)

- ◆ A completed application form
- ◆ Workers' Compensation EMR summary for last three years
- ◆ A description of your company – including operations, number of full-time employees, years in business, type of work performed (i.e. highway, bridge, transit, tunnel, etc.)
- ◆ A description of your safety program – include information demonstrating management commitment and employee involvement in your orientation program, training program, and innovative practices that reduce exposures to loss
- ◆ A description of why your company's safety program deserves recognition – include your success and why you think your program deserves to win this national award

Note: Provide no more than one half page describing each of the last three considerations in 12 point font, with at least one inch margins, single-spaced.

**ARTBA reserves the right to use portions of the submissions for promotional purposes. The submission of copyrighted material for the ARTBA/CNA Contractor Safety Awards shall constitute a general grant of permission to ARTBA to use the materials for promotional purposes.**

Entry packages must be delivered to ARTBA by **5:00 p.m. Eastern Daylight Time, Friday, August 27, 2010.**

**Entries must be delivered to:**  
ARTBA/CNA Contractors Safety Award  
Attn: Holly Bolton, ARTBA-TDF  
American Road & Transportation Builders Association  
1219 28<sup>th</sup> Street, N.W.  
Washington, D.C. 20007

ARTBA will not be responsible for lost entries or entries not received by the closing time and date. **All submitted materials become the property of the sponsors, and will not be returned.**

Contact ARTBA's Holly Bolton at 202-289-4434 (phone), 202-289-4435 (fax), or [hbolton@artba.org](mailto:hbolton@artba.org) for additional information.

# 2010 Contractor Safety Awards Application Form

Submitting Organization \_\_\_\_\_

Contact Name (Individual) \_\_\_\_\_

Company / Organization \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

**Lost Time  
Accident Rate**

( \_\_\_\_\_ ) x 200,000 divided by ( \_\_\_\_\_ ) = Rate \_\_\_\_\_  
# OSHA Recordable Cases      total employee hours worked      rate

**Certification**

I, \_\_\_\_\_, certify that to the best of my knowledge Recordable Rate above is true and accurate and that I am duly authorized to execute this document. I grant to ARTBA/CNA the non-exclusive, worldwide right to reproduce, distribute, and display this submission in whole or in part in any and all media and to edit said submission to conform to ARTBA/CNA's standards of style and language usage, organization and any other editorial standard ARTBA/CNA deem necessary. ARTBA/CNA shall have the right to use my company/organization's name in connection with advertising, publicity, and promotion of the ARTBA/CNA Awards.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Award Category**

**Select ONE:**

**Total company employee hours worked:**

- 1,000,001+ hours (large)
- 500,001–1,000,000 hours (medium)
- 500,000 or less hours (small)

**Application Package Check List**

**Each application package must contain: (Six copies)**

- Completed application form
- Work Comp EMR summary for past three years
- Brief description of your company
- Brief overview of your company safety program
- Brief description of why you think your company should win

Complete entry packages must be received at ARTBA by  
**5:00 p.m. on Friday, August 27, 2010.**  
Contact ARTBA's Holly Bolton at 202-289-4434 (phone),  
202-289-4435 (fax), or [hbolton@artba.org](mailto:hbolton@artba.org) (e-mail) for additional information.